Saint Augustine's University

Annual Fire Safety Report

FALL 2013

Office of Institutional Research & Planning

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ANNUAL FIRE SAFETY REPORT

CAMPUS FIRE SAFETY OFFICER
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REPORTING OF FIRES

If a fire occurs on Saint Augustine's University (SAU) campus property, community members should immediately call 911 to report the fire or Campus Police at (919) 516-4911. If 911 is called, please contact Campus Police after your call to inform them that emergency personnel are en route and to provide directional information as needed to respond to the emergency. If a member of the Saint Augustine's University community finds evidence of a fire that has been extinguished, and the person is not sure whether the Campus Police has already responded, the community member should immediately notify Campus Police to investigate and document the incident.

Fire alarms alert community members of potential hazard. Community members are required to heed the warning and evacuate a building immediately upon hearing a fire alarm in a facility. Individuals should use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with exits in each building. When a fire alarm is activated, the elevators in most buildings will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency button and/or call Campus Police to notify them of your location.

FIRE SYSTEM

The fire system in the Saint Augustine's University residence halls are operated by ADT Security Services Incorporated. The system uses a variety of fire safety devices to provide system alarm and fault reporting functions.

FIRE RELATED RESIDENCE HALL POLICIES

Electrical Appliances - SAU policy states that electric skillets, microwaves, coffee/tea pots, hot plates, cooking equipment, etc. **are not** allowed in the residence halls. Lights, radios, televisions, and stereos are to be turned off when a student is out of the room. Air conditioners (or similar cooling units) and space heaters **are not** permitted in the residence halls.

Electrical Outlets - Due to overloading of electrical outlets, the total wattage of all electrical appliances in use at any one time should not exceed 1800 watts. Irons are permitted, but students are asked to refrain from ironing on their beds due to safety and damage concerns. Electrical surge protectors are recommended for students who bring their own personal computers. Electrical appliances must be UL-approved and in good working condition. Any multiple plug outlets must have surge protection. Unauthorized items will be confiscated and secured until the end of the semester and the resident will receive a $25 fine.

Room Inspections - It is the policy of SAU to conduct health and safety inspections to ensure that each student's room, all common spaces and public areas of the residence halls are in reasonable condition, and that all terms associated with the safety regulations and policies of the University are being met. Residential Life staff will inspect the general condition of the room which includes closets, appliances, extension cords, ceilings and wall hangings. Violations will be noted and called to the attention of the student. Serious violations or failure to remedy the condition may result in the loss of housing and other penalties may apply.

During the room inspection, hall staff will look for such violations such as the presence of pets, excessive dirt, open food containers, overloaded outlets and alcohol/drug-related paraphernalia. The inspection will be visual in order to ensure the student's privacy during the inspection. However, items seen in the room that are in violation of Residential Life policies will be confiscated and such items will not be returned to students until the end of the term. Staff will post signs informing residents of room inspection at least 24 hours in advance of the planned inspection. However, unannounced inspections can also occur. Room inspections can be conducted with or without the resident(s) being present. Residents who fail re-inspection for cleanliness will be required to schedule a meeting with the Community Director. Residential Life provides a detailed policy on 'Search and Seizure' definitions and procedures within the SAU Student Handbook.

EDUCATION & TRAINING

The Residential Life staff and Campus Police staff meet twice a year to review fire safety and fire evacuation protocols. In addition, the Community Assistant staff takes part in a two-hour fire safety training seminar which provides hands-on instruction regarding response to fire-related emergencies. This seminar covers everything from how to properly use and administer a fire extinguisher with fires of varying sizes and conditions, to the safest exit facilitation methods from burning buildings.

EVACUATION PROTOCOL

In the event of a fire alarm, University staff and Campus Police immediately respond to the location where the alarm has sounded. Residential students are instructed to find the nearest exit and to gather in designated areas which are at least 100 feet from the residence hall facility. Residential Life staff reviews the building roster checking off students as they leave the building and again after they reach the evacuation location. The staff along with Campus Police will determine that the building has been properly evacuated by all residents. Raleigh Fire Department in conjunction with the Campus Police will determine when it is safe for students to return to the building. Emergencies such as fires require the cooperation of the entire Saint Augustine's University community. Failure to cooperate in emergency situations may result in judicial action and/or fines.

EVACUATION FIRE DRILLS AND EQUIPMENT INSPECTION/TESTING

Residential Life and the Campus Police collaborate to conduct fire drills twice annually (once per semester) for each residence hall. The halls are tested independently, with an announced drill or unannounced one. These fire drills are conducted to ensure appropriate

rapid response, use of exits and efficient evacuation from residence halls. Each residence hall is tested independently with evacuation times reviewed by Residential Life staff and Saint Augustine's University Campus Police Department.

Fire-related systems within the residence halls are inspected annually by ADT Security Services Incorporated. The inspection consists of all smoke alarm heads, control panels, pull stations and sounding alarms. In addition, the fire safety equipment located throughout the halls is checked daily by Residential Life staff and the Campus Police Security Officers. Fire extinguishers and pull stations are routinely inspected for proper dates of inspection and tampering. A detailed fire log is maintained to keep an accurate record of campus fires including their location, date, time, cause and reporting officer.

SAINT AUGUSTINE'S UNIVERSITY 2013 FIRE STATISTICS

Saint Augustine's University is committed to safety and security on and off campus. For the purpose of safety reporting, a fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or where there is burning in an uncontrolled manner. Policies may be updated and are available through the Saint Augustine's University Campus Police Department located on the first floor, suite D, of Lynch Hall next to Atkinson Hall.

The 2012, 2011, 2010 fire statistics by building are located on the following page.

Saint Augustine's Univeristy

2013 SUMMARY - ANNUAL FIRE SAFETY REPORT

FIRE DETECTION SYSTEMS	Fire Alarm	Full Sprinkler System	Notifier Fire Panel and Wet Standpipe Fire Suppression System	Smoke Detection	Fire Extinguisher Devices	Evacuation Route Posted in Individual Residential Units	Number of Evacuation Fire Drills per Academic Year
Housing Facility							
Baker	X		X	X	X	X	2
Boyer	X		X	X	X	X	2
Fall Crest A	X	X		X	X	X	2
Fall Crest B	X	X		X	X	X	2
Fall Crest C	X	X		X	X	X	2
Fall Crest D	X	X		X	X	X	2
Latham	X		X	X	X	X	2
Lynch	X		X	X	X	X	2
Weston	X		X	X	X	X	2

2012 RESIDENCE HALL FIRES	Total Number of Fires	Date	Time	Cause of Fire	Injuries Requiring Medical Treatment	Deaths Related to the Fire	Value of Property Damaged by Fire
Housing Facility							
Baker	0	-	-	-	-	-	-
Boyer	0	-	-	-	-	-	-
Fall Crest A	0	-	-	-	-	-	-
Fall Crest B	0	-	-	-	-	-	-
Fall Crest C	0	-	-	-	-	-	-
Fall Crest D	0	-	-	-	-	-	-
Latham	2	March 4, 2012	9:53 pm/ 11:01 pm	Intentional burning of trash can	0	0	$100.00
Lynch	0	-	-	-	-	-	-
Weston	0	-	-	-	-	-	-
TOTAL	**2**	**2**	**2**	**2**	**0**	**0**	**0**

2011 RESIDENCE HALL FIRES	Total Number of Fires	Date	Time	Cause of Fire	Injuries Requiring Medical Treatment	Deaths Related to the Fire	Value of Property Damaged by Fire
Housing Facility							
Baker	0	-	-	-	-	-	-
Boyer	1	April 1, 2011	6:10pm	Intentional burning of baseball cap	0	0	0
Fall Crest A	0	-	-	-	-	-	-
Fall Crest B	0	-	-	-	-	-	-
Fall Crest C	0	-	-	-	-	-	-
Fall Crest D	0	-	-	-	-	-	-
Latham	0	-	-	-	-	-	-
Lynch	0	-	-	-	-	-	-
Weston	0	-	-	-	-	-	-
TOTAL	**1**	**1**	**1**	**1**	**0**	**0**	**0**

2010 RESIDENCE HALL FIRES	Total Number of Fires	Date	Time	Cause of Fire	Injuries Requiring Medical Treatment	Deaths Related to the Fire	Value of Property Damaged by Fire
Housing Facility							
Baker	0	-	-	-	-	-	-
Boyer	0	-	-	-	-	-	-
Fall Crest A	0	-	-	-	-	-	-
Fall Crest B	0	-	-	-	-	-	-
Fall Crest C	0	-	-	-	-	-	-
Fall Crest D	0	-	-	-	-	-	-
Latham	0	-	-	-	-	-	-
Lynch	0	-	-	-	-	-	-
Weston	0	-	-	-	-	-	-
TOTAL	**0**	-	-	-	-	-	-