Saint Augustine's University

2013 Annual Security Report

Office of Institutional Research & Planning

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Emergency Numbers

Calls to the emergency number listed below are answered 24 hours a day, 7 days a week.

- Information Booth (919) 516-4911

Contact Us

Saint Augustine's University Campus Police Department
Lynch Hall
1315 Oakwood Avenue
Raleigh, NC 27610
Phone: (919) 516-5202
Fax: (919) 516-5198
Website: http://www.st-aug.edu/public-safety-73.html

A Message from the Chief of Police

The Saint Augustine's University Campus Police Department (SAUCPD) is proud to present our *2013 Annual Security Report*. This report is prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is intended to disseminate important information to the College community. Crime statistics include those reported to local police, SAUCPD and designated campus officials. The report is not only the communication of mandatory information, it is designed to inform and educate the University and at-large communities about the Campus Police Department, the proper procedures for reporting crime on campus, as well as policies and procedures regarding emergency situations, student grievances, special events and parking.

The Saint Augustine's University Campus Police Department is committed to providing a safe environment for its students, faculty, staff and guest. To this end, the philosophy of Campus Police Department is that campus security and safety can only be accomplished through a unified partnership involving its officers, students, faculty and staff and the community at-large. It is important to fight crime via a proactive department united together with an informed and supportive community. The SAUCPD is committed to maintaining active and close partnerships with our area law enforcement agencies and First Responders including the Raleigh Police Department, the Wake County Sheriffs' Office, the Raleigh Fire Department, State Highway Patrol and the State Bureau of Investigations in an effort to reduce crime and respond to emergencies on and around our campus.

At Saint Augustine's University, the safety and well-being of our students, faculty and staff are our top priority. The SAUCPD seeks to promote a friendly, customer service oriented face to all students, faculty, staff and community. The SAUCPD is committed to a safe, welcoming environment.

George H. Boykin III
Chief, Campus Police Department

Saint Augustine's University Campus Police Department

About Us

The Saint Augustine's University Campus Police Department at Saint Augustine's University is committed to the safety and well-being of the College community. Saint Augustine's University Police Officers have the same powers and responsibilities as the local police and sheriff's departments. The police officers are complimented by full-time security officers. The Department operates 24 hours a day, 365 days a year. Uniformed police officers and security officers patrol campus in vehicles and on foot. The SAUCPD enforces North Carolina law, investigate crimes, respond to emergencies, patrol University property and provide safety education to the campus community.

Departmental Mission

The SAUCPD is committed to providing a safe environment for its students, faculty, staff, and guests. To this end, the philosophy of the police department is that campus security and safety can only be accomplished through a unified partnership involving its officers, students, faculty and staff and the community at-large.

Core Values

In carrying out our stated mission, all members of the department should strive to embrace the following core values:

- Accept responsibility for our actions.
- Exhibit respect of the individual.
- Maintain open lines of communication within both the community and our department.
- Ensure fairness to those whom we serve and with whom we work.
- Demonstrate a commitment to excellence.
- Solve problems in the community that we serve.
- Demonstrate sensitivity to opposing points of view.
- Always remain professional.

Departments and Staff

Administrative

The Administrative Division handles the budgetary, personnel, IT, and compensation functions of Campus Police. The recruiting and training functions are also components of the Administrative department, as Campus Police ensures that the most qualified applicants are recruited and hired and that all officers are provided with innovative and realistic training to ensure that they can respond promptly and professionally to any incident which may occur on campus.

Operations

The most highly visible responsibilities the SAUCPD are to pro-actively patrol the campus in an effort to prevent crime, solve problems, investigate crimes and accidents, make arrests pursuant to criminal behavior, provide safety escorts, serve as building liaisons, conduct safety programs and build partnerships within the campus and local community. This department is also responsible for handling investigations.

Communications

The SAUCPD is equipped with a 24 hour Emergency Communications Center with trained and certified Emergency Communications Officers that answer both 9-1-1 phone lines and non- emergency administrative phone lines. The six tele-communicators are a vital link to public safety with the University community and surrounding area and are the first public contact when assistance is needed.

Crime Prevention Education and Awareness

Saint Augustine's University's Campus Police Department stresses the importance of crime prevention. For this reason, the department's crime prevention program is based on the concept of reducing and minimizing opportunities for criminal activity and encouraging students and employees to be responsible for their own security and the security of others. Educational material is also published on crime prevention topics and is available to all members of the University community upon request. During Summer Orientation and Welcome week, the department offers crime prevention information to incoming students. To enhance personal safety and safeguard property, the SAUCPD coordinates the following programs:

Campus Safety Seminars: These seminars provide information to students, faculty, and staff on ways to make themselves and their surroundings less attractive to criminals. The seminars focus on preventing robberies, larcenies, motor vehicle theft, sex offenses/rapes, and domestic situations.

Emergency Telephone: There are ten blue light emergency telephones located throughout the campus.

Residence Hall Watch Program: This program utilizes a proactive approach to crime prevention whereby the students in residence halls keep watch for any suspicious activities and/or persons in and around the residence hall.

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to it. Saint Augustine's University publishes **a report every year by October 1st** that contains three years of campus crime statistics, disclose policy statements for the campus and public area immediately adjacent to or running through campus, maintains a public fire log of fires that occurred in on-campus residential facilities, and certain security policy statements, including policies "timely warning" notices of those crimes which have occurred and pose an ongoing "threat to students and employees". Students should contact the Campus Police Department for more information and to request a copy of the report.

Policy Statements

Timely Warning Notices and Emergency Messaging

In the event a situation arises, either on or off campus, that in the judgment of the Chief of the Police constitutes an ongoing or continuing threat, a college-wide "timely warning" will be issued. Such threats include but are not limited to fires, explosions, accidents, vehicular mishaps, and severe weather. The Office of Institutional Advancement at SAU is designated as the lead unit for the coordination and dissemination of critical information regarding crisis situations.

Saint Augustine's University (SAU) uses **The Rave System** which provides an immediate, easy, and effective way to send timely warnings, emergency notifications, and other important announcements via text messages, email, and/or recorded voice messages. Depending on the circumstances surrounding the need for Rave System initiation, the Director of Information Technology and the Chief of Campus Police will share responsibilities for Rave System initiation.

To ensure the efficiency of the Rave System communication, each student must provide the University with his/her cell phone number, email address, and landline phone number for emergency notifications. SAU also utilizes an emergency alert line, Facebook, and Twitter for wide focus alerts. The system is tested at least once a year.

Daily Crime and Fire Log

The Campus Police Department maintains public crime and fire logs. Criminal acts are reported to Campus Police and will be entered into the crime log within three business days unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim.

Emergency Preparedness

The Chief of Police is a member of the University's Crisis Emergency Management Team. This team is composed of senior managers from various administrative units within Saint Augustine's University. The team meets to review and discuss the Crisis Management and Response Plan. The Campus Police Department maintains a copy of all approved plans. For more information about the University's emergency response and business continuity plans, visit http://www.st-aug.edu//Crisis_Management_and_Response_Plan.pdf.

Campus Law Enforcement Authority

The Saint Augustine's University Campus Police Department has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and within areas immediately adjacent to the campus. If minor offenses involving University rules and regulations are committed by a University student, the campus police may also refer the individual to the disciplinary division of Ethics and Conflict Resolution. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft may be reported to the local police and joint investigative efforts with investigators from SAU and the city police are deployed to solve these serious felony crimes.

The University recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of the University. All persons on the campus are subject to these laws and rules at all times. While the University is private property, and Constitutional protections apply, law enforcement officers may enter the campus to conduct business as needed. Campus Police personnel work closely with local, state, and federal police agencies.

Reporting Criminal Incidents

The Campus Police Department responds to calls for service 24 hours a day, seven days a week. Officers responding to calls are responsible for ensuring the safety and security of individuals, the crime scene and any property involved. Any occurrence that takes place on campus is to be reported immediately. Those that occur off campus should be reported as soon as possible. The individual's identity will be safeguarded when possible.

The University has emergency two-way call boxes (Blue Light phones) around campus. By pressing the button on the stations, users are immediately connected with the Campus Police Information Center.

Officers will conduct preliminary investigations by interviewing victims and witnesses to obtain all facts of the incident and follow up with a final status report and disposition to solve or clear the reported incident. The SAUCPD closely cooperates with the Vice President for Student Development and Services, Director of the Women's Center and Title IX Coordinator, Dean of Students Services and the Counseling Center, to disseminate information about safety and security matters to the campus community through newsletters, annual brochures, scheduled meetings and other forms of communications. Any crime witness or victim can choose to report an incident either openly or

anonymously, by contacting any member of the Saint Augustine's University faculty or staff or any of the following departments:

Campus Police Department: (919) 516-4911

Vice President for Student Development and Services: (919) 516-4232

Dean of Students Services: (919) 516-4353

Director of the Women's Center, Title IX Coordinator: (919) 516-4698

The SAUCPD encourages anyone who is the victim or witness to any crime to promptly report the incident to the campus police. The individual's identity will be safeguarded when possible.

Security of and Access to Campus Facilities

The Campus Police Department works to protect and secure the campus through the provision of facility lighting surveys, building and property checks, security surveys, designation of fire zones and on-campus signage. During business hours, the University (excluding student residential facilities) will be open to the general public (faculty, staff, students, and visitors). During non-business hours, access to all University facilities is by key, or by prior written approval, admittance via the SAUCPD.

Residence halls are secured 24 hours a day. Access to Residential Halls is restricted to students who live in the residence hall and staff who work in the residence hall. During emergencies or over extended breaks, the doors of all residence halls will be secured around the clock by temporarily disabling access cards of resident students. Doors are equipped with an electronic access card module. Academic and Administrative buildings on campus have individual hours, which may vary at different times of the year. Campus Police personnel closely monitor any security-related maintenance problems after hours until reported to and resolved by Physical Plant or a contracted vendor.

Saint Augustine's parking rules and regulations supplement North Carolina Motor Vehicle Laws. **Parking on campus is by permit only.** Visitors must obtain a visitor parking hangtag. All students, staff, and faculty who park on campus are required to register their vehicles with SAUCPD, pay a registration fee, and permanently display a valid parking permit on their vehicles.

Missing Student Notification

Each student living in an on-campus student housing facility has the option to register a confidential contact person to be notified in the case the student is determined to be missing and the only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Please note that even if the student does not register a contact person, Saint Augustine's

University will inform the local law enforcement that the student is missing. The University will notify a parent or guardian of a student who is less than 18 years of age and not emancipated. Individuals will need to contact the following people if a student has been missing for 24 hours:

Residential Students, 8:00 am – 6:00 pm Monday - Friday:
Dean of Student Services 919-516-4353

On the weekend or after 6:00pm:
Campus Police 919-516-4911

Students are required to complete a Student Identification Form each academic semester. It will be kept in the student's file in the Office of Enrollment Management and Student Services.

University Policies Related to Alcohol and Drugs

Saint Augustine's University is fully committed to achieving a drug and alcohol- free environment for its students. The University has a zero tolerance for illegal drugs and drug paraphernalia. Saint Augustine's University students are expected to comply with campus rules and regulations. Those rules prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students on University property or as part of any Saint Augustine's University activities. Violators will be referred to the Dean of Residential Life. For the full policies, see the *Saint Augustine's University Student Handbook*.

Preventing and Responding to Sexual Assault

Sexual assault is a serious concern on college campuses. To address the problem, the Office of Residential Life educates the campus community about sexual assaults and date rape through sexual assault education and information programs. The University treats allegations of sexual assault seriously and has a system in place to assist victims in obtaining medical treatment, counseling and advocacy services. Campus Police is committed to treating victims with care, compassion and respect. For the entire policy and procedure pertaining to sexual assault, see the *Saint Augustine's University Student Handbook*.

Actions for Sexual Assault

If a sexual assault does occur, the procedure for victims is as follows:

1. Try not to panic and try to remain calm.
2. Go to a safe place.
3. Get help by calling the Campus Police at 516-4911 or residential life staff on duty.
4. Preserve all physical evidence
    a. **Do not** shower, bathe, or douche.
    b. **Save** the clothing you were wearing.
    c. **Do not** destroy anything in and around the crime scene.

Seek Support Services

The safety and well-being of assault victims is important. The University strongly encourages victims to contact trained professionals for emotional support, medical services, and advocacy as soon as possible.
Contact options include:

- A Community Director
- The Office of Student Development and Services
- Campus Police Department
- A Medical treatment facility
- Any trusted friend, advisor, or faculty member

Most university faculty and staff have an obligation to report incidents of sexual assault to a designated administrator responsible for campus safety. Students wishing to keep their information confidential as possible should speak with a rape crisis counselor, a clinician at the counseling center, a medical provider in the context of receiving medical treatment or a member of the clergy. These members of the community are confidential and private resources for students and do not have the obligation to report instances of sexual assault.

Seek Counseling
Students who are victims of sexual assault shall be offered access to counseling through mental health services available at the University, other victim service entities in the surrounding community, or the nearest state designated rape crisis program. One such agency is Interact. Interact is a non-profit United Way Agency that provides services to survivors of domestic violence and rape/sexual assault. Services include short-term counseling, court assistance, support groups, information and referrals.

24 Hour Response Lines

* Interact: Sexual Assault: (919) 828-3005/ Toll free 866-291-0853

* Interact: Domestic Violence Line (919) 828-7740/ Toll free 866-291-0855

* Interact: Family Safety and Empowerment (919) 828-7501; 1012 Oberlin Road, Raleigh, NC 27605

Filing a sexual assault report
A sexual assault victim may choose to file a report with the Saint Augustine's University Campus Police Department or the Office of Student Development and Services. A representative from either office will guide the victim though the available options and support the victim in his or her decision. Filing a police report with SAUCPD will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests

- Provide the opportunity for the collection of evidence helpful in prosecution, which cannot be obtained later
- Assure the victim has access to confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Changing of Living and Academic Situations

Victims of sexual assault may request changes in their class schedule or campus living environment and the University is required to provide them if they are reasonable and available. The Dean of Students will assist victims in making these accommodations.

Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed at institutions of higher education (IHE). The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is enrolled, employed or carrying on a vocation. The CSCPA further amends the Family Education Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

A listing of registered sex offenders in North Carolina can be found at the N.C. Sex Offenders and Public Protection Registry. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protections of the public in general. Use and/or misuse of this information by individuals, groups or entities to commit criminal acts (to include, but not limited to, threats, intimidation, stalking, harassment) against other persons is subject to criminal prosecution. Follow the link below to access the registry: http://sexoffender.ncdoj.gov/search.aspx.

Workplace Violence

The Saint Augustine's Campus Police Department investigates all reports of crime. In serious cases, referrals are made to Raleigh City Police Department. For noncriminal workplace issues, please contact Human Resources (919) 516-4168 for information and assistance.

Campus Crime Statistics

The Clery Act requires colleges and universities receiving federal student financial aid to disclose timely and annual information about crime on and around their campus. Crime statistics are collected by the Campus Police Department and are based on crimes reported directly to the Department. In preparation for annual reporting, persons with significant responsibility for student and campus affairs, Residential Life and Ethics and Conflict Resolutions are surveyed for knowledge of crimes that may not have been reported to the Campus Police Department.

Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residence Hall" category. Thus, "Residence Hall" is a subset of "On Campus". The presentation of the table is designed to compare crimes committed in the same locales during the past three years.

Saint Augustine's University Crime Statistics

2012 CRIME STATS

OFFENSE	ON CAMPUS			RESIDENTIAL FACILITIES			NON CAMPUS			PUBLIC PROPERTY		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	1	0	1	1	0	1	0	0	1	0	0	1
Sex Offenses, Nonforcible	0	0	0	0	0	1	0	0	0	0	0	0
Robbery	2	0	1	1	0	1	0	0	0	2	0	0
Aggravated assault	3	1	1	1	0	1	0	0	0	2	0	0
Burglary	62	58	26	62	55	25	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	2	0	0	2	0	0	0	0	0	0
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	1	3	7	1	1	6	0	0	0	0	0	0
Arrests for Drugs	7	5	2	7	4	2	0	0	0	0	0	0
Discipline for Drugs	12	13	31	6	11	24	0	0	0	0	0	0
Arrest for Weapons	2	1	0	2	0	0	0	0	0	0	0	0
Discipline for Weapons	1	1	1	1	0	1	0	0	0	0	0	0
Hate Crimes	None of the crimes listed above were bias motivated											